

BID/RFP INFORMATION PACKET FOR COMPLETE

INMATE FOOD SERVICE

for the

SANDUSKY COUNTY SHERIFF'S OFFICE JAIL

BID RELEASE DATE: 28-May-2026

BID DUE DATE: 12-June-2026

BOARD OF SANDUSKY COUNTY COMMISSIONERS

**622 CROGHAN ST.
FREMONT, OH 43420**

Legal Notice

Notice is hereby given that separate, sealed bids will be received by the Board of Sandusky County Commissioners, 622 Croghan St., Fremont, OH 43420 on 12-June-2026 by 4:00p and opened on 26-June-2026 at 10:30a for:

PROVIDING ALL MEALS AND COMPLETE FOOD SERVICE FOR THE SANDUSKY COUNTY JAIL AS STATED IN THE BID SPECIFICATIONS.

Bids must be on forms provided in bid specifications in the manner designated therein and must be enclosed in a SEALED ENVELOPE, bearing the NAME AND ADDRESS OF THE BIDDER AND THE NAME OF THE ITEM BID ON THE OUTSIDE OF THE ENVELOPE.

Bids may be hand delivered, at the place specified above, on or before the hour named. The County will not assume responsibility for bids forwarded by mail and no bid will be accepted after the hour specified. Consideration of the bid may be reserved for a period of 60 days before award of the contract is made.

Bids will be subject to the requirements as set forth by the Board of Sandusky County Commissioners in the RFP which is on file at the office of the Board of Commissioners, 622 Croghan St. – Fremont, OH 43420 where copies may be obtained upon request in person.

A bid bond in the amount of five (5%) percent of the total amount bid shall accompany the bid and shall be in the form of a certified check, cashier's check or letter of credit drawn to the order of the Board of Sandusky County Commissioners or a bid bond with the company satisfactory to the Board, pursuant to the provisions of Section 307.88 of the Ohio Revised Code. Bids may be rejected if all required papers are not returned with the bid proposal.

Bidders are required to comply with all requirements of applicable laws of the State of Ohio.

The Board of County Commissioners reserves the right to reject any or all bids, to waive any informality in bids and to accept the bid that, in the opinion of the Board of County Commissioners, is in the best interest of Sandusky County. The award will not necessarily go to the Bidder with the lowest price, but to the Bidder that best demonstrates the ability to fulfill the requirements of the Request for Proposal and Specifications.

BY ORDER OF THE SANDUSKY COUNTY BOARD OF COMMISSIONERS

SANDUSKY COUNTY, OHIO

I. INTRODUCTION

Throughout this document the terms “bid(s)” and “proposal(s)” are to be considered synonymous. “County and Sandusky County” are to be considered synonymous. “Vendor, Proposer and Contractor” are to be considered synonymous. “Inmates(s) and Residents” are to be considered terms for incarcerated individuals.

Sandusky County is requesting proposals for the provision of furnishing food services (including labor) to include inmate feeding seven days a week for a culturally diverse population. This contract is expected to be offered for an initial period of three years with the option of one year renewals being offer without bid thereafter.

The Sandusky County Sheriff's Office Jail is an adult full-service detention facility housing an average daily population (ADP) of 90 with a single day maximum in the past two years of 102 inmates.

Jail location: 2323 Countryside Dr. – Fremont, OH.
Capt. Justin West, Jail Administrator

II. OBJECTIVES OF RFP

The objectives of this RFP are as follows:

- A. To result in a contract between the successful bidder and Sandusky County that will meet the following objectives:
 1. To deliver high quality food service that can be audited against established nutritional and health standards.
 2. To operate the food service program using correction experienced and professionally trained personnel.
 3. To operate the food service program in a cost-effective manner with full reporting to Sandusky County.
 4. To implement a written food service plan with clear objectives, policies, procedures and annual evaluation of compliance.
 5. To maintain an open collaborative relationship with the administration and staff of Sandusky County.
 6. To maintain standards established by Sandusky County, as well as American Correctional Association (ACA), State and Federal Correctional Food Service Standards.
 7. To offer a comprehensive program for continuing staff and inmate education as it relates to food service delivery and best practices. The vendor shall offer Serv Safe certification to inmate enrolled in the I.G.N.I.T.E program.
 8. To operate the food service program in a humane manner with respect to the inmates' right to basic health and nutritional standards.

III. PROPOSAL PROCESS

The following is a schedule of events concerning the bid process:

Availability of the RFP	28 May 2026
Due Date for bids	12 June 2026 @ 4:00p
Public Opening	26 June 2026 @ 10:30a
Notification of Award	10 July 2026 (anticipated)
Commence Services	7 August 2026 (anticipated)

Submission of bids will be original and five copies to:

Sandusky County Board of Commissioners
622 Croghan St.
Fremont, OH 43420

Bids must be received no later than 12-June-2026 @ 4:00p. Documents that come in after that date/time will not be considered. Sandusky County accepts no responsibility for late submissions.

Questions regarding bid specifications may be directed to the individuals noted in introduction section of this document.

All bids must be accompanied by a bid guaranty given in the amount of 5% of the proposed contract amount based on the aforementioned ADPs for one year. Certified checks, cashier's check or an insurance bid bond guaranty offered from an insurance company authorized to post such bonds in the State of Ohio will be accepted.

IV. QUALIFICATIONS OF BIDDER

To be considered for award of this contract, the vendor must meet the following minimum qualifications:

- A. The vendor must be organized for the purpose of providing institutional and/or volume food service. Vendor must have five (5) years previous correctional feeding experience with proven effectiveness in administering large scale corrections food service programs, one of which must be in the State of Ohio.
- B. The vendor must have a proven ability for a contract start-up by 07-Aug-2026.
- C. The vendor must have qualified and trained staff with sufficient back-up personnel and at a minimum the district manager must have five (5) years of corrections feeding experience. All staff that will be physically present on the grounds of the County Jail will be subject to approval by the Sheriff or his designees.

- D. The vendor must submit a certified copy of a current financial report of the company. If the company is a subsidiary or division of a corporation, the relationship of the vendor must be clearly delineated in the proposal.
- E. The vendor shall submit a list of five (5) references, including the name of institution, the address, and the contact person with their phone number.
- F. The vendor shall submit a performance bond in the amount of 100% of the total bid after award but prior to start up. However, all proposals must be accompanied by an agreement of surety (Consent of Surety) for 100% of the amount awarded if the contract is awarded to its principal. The consent of the surety must not contain any conditions or reservations, other than the condition that the contract is awarded to the Proposing Contractor. Failure to submit the consent of surety will result in immediate rejections of a vendor's proposal.

V. SELECTION CRITERIA

Criteria for Evaluation — The criteria used in selecting a vendor will be as follows:

The vendor will be selected on the basis of the bidder's written proposals and any requested presentations. The Selection Committee will review all proposals and make their recommendations for selection. The primary criteria used in making a selection will be as follows:

- A. The vendor demonstrated experience and expertise in correctional facilities. Experience shall include current service in correctional facilities of similar size and volume, as well as experience of staff, district manager, transition team, and availability of alternative preparation sites.
- B. The vendor demonstrated the ability to comply with American Correctional Association standards for local detention facilities and attain ACA certification for food services.
- C. The price per meal proposed.
- D. Past history and references. Vendors shall include a list of references (in setting Jail) with their proposals, indicating facility locations, and name and telephone number of facility contact person, this list should contain at least five (5) current references, preferably of a size comparable to Sandusky County.
- E. The vendor's financial stability and condition.

Procedure — Submitted proposals will be reviewed by a Selection Committee. Vendors who are deemed, on a basis of selection criteria, fully qualified and best suited among those submitting proposals may be requested to participate in discussions regarding their proposals. Discussion will cover cost, methods and all other relevant factors. At the conclusion of discussions, the vendors will be ranked on the basis of selection criteria and final negotiations will be conducted with the vendor ranked first. If a satisfactory agreement can be reached, the contract shall be awarded to the vendor; otherwise, negotiations will be conducted with each subsequent vendor until a satisfactory contract can be established or until the Selection Committee determines the rejection of all proposals is in the best interest of Sandusky County.

The Selection committee will be comprised of the County Sheriff and/or the County Jail Administrator, the County Administrator and one County Commissioner.

VI. METHOD OF AWARD

The award will be given to the vendor whose proposal is determined to be professionally and technically complete. The selection process may, however, include a request for additional information or an oral presentation to support the written proposal; the price proposal will be considered firm and cannot be altered after receipt per the terms of this proposal.

The County reserves the right to award this contract not necessarily to the vendor with the lowest price, but to the bidder that demonstrates the best ability to fulfill the requirements of the RFP. The successful vendor will be chosen based on the qualifications and selection criteria discussed in Sections IV and V of this proposal.

The successful vendor shall commence work only after the transmittal of a fully executed contract and after receiving written notification to proceed from Sandusky County. The successful bidder will perform all services indicated in the proposal in compliance with the negotiated contract.

Sandusky County reserves the right to reject and or make all proposals for any reason in whole or in part received in response to this RFP. Sandusky County will not pay for any information herein requested, nor is it liable for any costs incurred by the proposer.

Vendors whose proposals do not meet the mandatory requirements will be considered non-compliant. After the evaluation of the proposals and selection of the successful vendor, all vendors will be notified in writing of the selected firm.

VII. PROPOSAL PACKAGE

Vendors must submit a response in the form of a proposal which includes the following sections:

A. Transmittal Letter

This letter is to be a brief letter, addressed to Sandusky County Board of Commissioners, which provides the following information:

1. Name and address of the vendor;
2. Name, title and telephone number of the contact person for the vendor;
3. A statement that the proposal is in response to this RFP; and
4. The signature, typed name and title of the individual who is authorized to commit the vendor to the proposal.

B. Technical Proposal

This portion of the proposal must address each item listed below:

I. Introduction

a. Company Profile

1. Date organized to provide food service management in institutional and correctional facilities.
2. Corporate background and depth of support
 - a. Number of employees
 - b. Number of years doing business

3. Describe current contracts or business with other correctional facilities.
 - a. Client
 - b. Date of original contract
 - c. Type/size
 4. Facilities currently accredited by State or Federal Accreditation Board.
 - a. Name of facility
 - b. Accrediting agency — list all
 - b. Company achievements in providing correctional food service management.
 - c. Corporate office organizational structure
 - d. References, with addresses and phone contacts.
2. Operational Requirements
- a. Procedures for meal delivery to the inmates/resident.
 - b. Quality and inventory control methods and standards.
 - c. Procedures for providing safe, sanitary, and secure food service management including supervision and control of inmate labor and internal security of products and equipment available to inmates.
 - d. Procedures for dealing with inmate/resident/staff complaints about food and minimizing the potential for litigation.
 - e. Specifications that will be adhered to for all food products.
 - f. Any additional equipment necessary for efficient food service operation.
 - g. All proposals must meet or exceed existing grades and quality of food service being currently provided in the jail.
 - h. Procedures for weekly billing and weekly inventory of food supplies.
 - i. Operational procedures for handling food service should on-site kitchen facilities be rendered unusable through fire, etc.
 - j. Insurance — Vendor shall provide types of insurance limits and provisions as contained in Appendix A.
 - k. Policies and Procedures — The proposal shall indicate the method the vendor will follow in establishing and revising food service policies and procedures.

Accreditation — The proposal shall address the vendor's plan to secure and/or maintain any food service accreditation for delivery of food service to Sandusky County.

Personnel — The proposal shall provide a list of benefits provided to all employees, including insurance coverage, vacation plan and other related benefits. If no hourly benefits are provided, the vendor must clearly address their plan for employee recruitment and retention, including hourly wage rates.

VIII. SCOPE OF WORK

Vendors will be expected to provide the following services as part of the

food service program:

A. Food Requirements:

1. The vendor shall provide three (3) meals per day, which of two (2) will be hot and one (1) will be cold, seven (7) days per week.
2. No more than thirteen (13) hours shall pass between the dinner and breakfast meals. A meal schedule shall be mutually agreed upon between the vendor and the county Jail personnel.
3. Vendor shall supply meals for officers at cost.
4. All menus and special diets must meet the standards for adult holding and detention facilities as established by the American Correctional Association. This specifically for the county jail. All menus will be approved prior to service and annually thereafter by a registered dietitian. All meals served will provide an average of between 2600-2800 calories per day in addition to all required nutrients.
5. The vendor must provide with their proposal a four-week menu complete with nutritional analysis. The calorie count for each meal will be indicated on the menu. No proposal will be considered that doesn't provide the menu upon which the cost of service is calculated together with the "as served" portion size of each menu item.
6. The vendor shall warrant that all meals will be served at appropriate temperatures and in a manner that makes them palatable (140 degrees hot, 45 degrees if cold), and visibly pleasing complete with condiments (dressing, sugar, salt, pepper, catsup, or mustard where indicated).
7. The vendor shall provide, at no additional cost, religious and medical diets conforming to special religious or physician-ordered specifications. The vendor will submit with their proposal a sample of their corrections diet handbook or a schedule of the four-week menu they propose to serve inmates on restricted diets.
8. The vendor shall include in the proposal their policies for serving special meals (spirit lifters) on holidays. Proposed menus and holidays shall be identified. All such meals will be provided at contract rates. A minimum of five (5) spirit lifter meals shall be provided annually including Easter, Thanksgiving, Christmas and New Year holiday periods and one (1) meal to be scheduled at the discretion of the Sheriff's Office.
9. Bids must reflect bid on comparable menu attachment.
10. At least a 3 day supply of food must be maintained on site for emergency contingencies.
11. The vendor shall prepare all meals with fresh or frozen meats and shall not consist of dehydrated meat products.
12. The vendor shall prepare meals with fresh, frozen or canned vegetables.

B. The vendor shall:

1. Provide all consumable supplies and food products which are required for food service operations. These supplies and food products shall remain the property of the contractor. Cleaning supplies for the kitchen area shall be provided by the vendor.
2. Be responsible for routine cleaning and housekeeping of food service preparation, service and storage areas and will, on a continuing basis, maintain standards of sanitation required by

state or local regulations.

3. Assign a minimum of one (1) employee per shift to oversee and supervise all aspects of the food service operation. Inmates will be provided as required by the vendor, subject to the approval of the Sheriff or his designee. The vendor will provide an organizational chart and job descriptions for all professional and inmate staff with their proposal including number of inmates required per shift. Such personnel shall be used to assist in the preparation of food, delivery of meals and general sanitation and cleaning. The vendor agrees to train and supervise such personnel, subject to the overall control of the County.
4. Agree that its employees assigned to duty at the jail shall submit to periodic health examinations at least as frequently and as stringently as required by law and agrees to submit satisfactory evidence of compliance with all health regulations to the County, upon request.
5. Secure and pay all federal, state and local licenses, permits and fees required for the operation of food services provided hereunder. During the period of this agreement, if it is deemed by taxing authorities that all or a portion of the services provided hereunder are to be subject to a sales or similar tax which has not been collected by the vendor, the County agrees to pay such tax.
6. Vendor shall submit to the County on the first day of each week, covering the previous week, an invoice for meals ordered or served, whichever is greater. The price per meal charged to the County shall be described in the proposal and shall be guaranteed for meals for (1) one year.
7. The vendor shall return to the County at the expiration of this contract the food service premises and all equipment furnished by the County in the condition in which received except for ordinary wear and tear and except to the extent that said premises and equipment may have been damaged by fire, flood or unavoidable occurrence and except to the extent that said equipment may have been stolen by persons other than employees of the vendor without negligence on the part of the vendor or its employees; and providing that all damages and losses are reported to the County for all items covered by this paragraph. The County will pay for needed repairs caused by normal wear and tear. Equipment, which in the opinion of the County has exceeded its useful life, will be replaced by the County after consultation with the vendor.
8. The vendor agrees to provide any additional food services as mutually agreed upon at prices mutually agreed to.
9. Access and Records — the vendor shall keep full and accurate records of sales and meal count records in connection with the food services. A copy of said record shall be supplied to the Sheriff or his designee on a monthly basis on the first working day of the subsequent month. In addition, all such records shall be available for auditing by the County at any time during regular working hours.
 - a. Facility inspections shall be made by the County when deemed necessary, with or without advance notice to the vendor. The facilities and equipment used in the contract shall not be used to prepare food for agencies or persons other than those designated under the proposal without advance written approval of Sandusky County.
 - b. Inspections of kitchen facilities by County and State Health agencies must achieve satisfactory ratings.
 11. The Vendor shall be responsible for purchasing, maintaining and replacing trays, reusable plastic cups and utensils for all food preparations.
 12. Food service personnel employed by the vendor will be properly attired in a clean uniform at all times. Vendor will

provide said uniforms to its personnel. Hair restraints will be worn at all times such personnel are performing duties areas where food is stored, prepared or consumed.

13. Site visits — All prospective vendors must visit and examine the facility as a precondition to their proposal.

E. Staff Requirements:

1. All employees of the contracting firm who will work in the jail must be cleared by the Sheriff or his designee. All employees must comply with the written policy and procedures relating to facility security.
2. All proposals must clearly detail the proposed use of the food service manager and inmates as part of the vendor's food service proposal. Included in this section shall be detailed explanation of method of supervision, performance review, job description and overall approach to working with County employees.
3. If the proposal is to use inmates, training in food service delivery and management shall be provided by the vendor. The proposal shall outline what this training will entail as part of the vendor's overall vocational training program.
4. Inmates are not permitted to supervise other inmates.
5. The vendor shall submit a résumé of the District Manager as part of its proposal.
6. All employees of the vendor shall complete twenty-four (24) hours of approved in-service training within the first year of employment and two (2) hours of continuous in-service training, in the required field, annually.

IX. TERMINATION OF CONTRACT

- A. Termination for cause: Sandusky County may terminate the contract at any time that the Contractor fails to carry out its provisions or to make substantial progress under the terms specified in the contract.
 1. Sandusky County shall provide the Vendor with sixty (60) days written notice of conditions endangering performance. If after sixty (60) days written notice the Contractor fails to remedy the condition contained in the notice, the County shall issue an order to stop work immediately.
 2. Sandusky County shall be obligated to reimburse the Vendor only for those services rendered prior to the date of notice of termination, less any liquidation damages that may be assessed for non-performance.
- B. Mutual Agreement: With the mutual agreement of the County and the contractor upon receipt of not less than ninety (90) days written notice, the contract may be terminated on an agreed date prior to the end of the contract period without penalty to either party.
- C. Lack of Funds: Notwithstanding any other provisions of the contract, if the funds anticipated for the continued fulfillment of this contract are at any time not forthcoming, through the failure of the county government to appropriate funds, discontinuance or material alteration of the program under which funds were provided, Sandusky County Sheriff's Office shall have the right to terminate the contract without penalty by giving not less than ninety (90) days written notice documenting the lack of funding.

X. RESPONSIBILITY OF COUNTY

- A. The County Jail shall be responsible for and provide:
 1. Accurate and timely orders for the numbers of meals to be served to inmates within two (2) hours of the time for meals to be served.
 2. Provide adequate ingress and egress to all production areas. Adequate heat, light, ventilation and all other utilities. The County shall provide local intercom and business telephone service to the vendor at no charge. This telephone shall be used only for local service, business-related calls.
 4. Extermination services and trash removal services.
 5. General maintenance to the building structure including, but not limited

to the maintenance of gas, water, sewer, ventilation, lighting, air conditioning, refrigeration, duct work, floor coverings, and wall and ceiling surfaces. The county's maintenance does not include day-to-day cleaning operations in the kitchen area.

6. Adequate preparation, storage and holding equipment and maintenance of the same.
7. Security, control and limitation of inmate movement in, to and from the food service area, including physical security of employees, suppliers and other authorized vendors.
8. Maintain kitchen appliances and equipment.

XI. COST SUMMARY

- A. The cost per meal prepared shall be indicated on the bid summary sheet (Appendix B).
 1. The County requests costs to be set at a sliding scale for inmate prices as inmate fluctuations are hard to determine on a daily basis.

ATTACHMENT A

INSURANCE REQUIREMENTS FOR BID

Workers' Compensation Coverage

The selected contractor shall submit a copy of the certificate proving that the contractor and agents are covered by workers' compensation, employees' liability and/or contractor's insurance in amounts sufficient to satisfy all claims that might arise from its acts or those of the employees and agents. Failure to maintain coverage at any time during the term of the contracts shall be deemed a material breach of the contract. Such failure shall deem the contract void in its entirety, and the selected contractor shall not be entitled to any payment pursuant to the contract or otherwise.

Indemnification

The Contractor shall provide indemnification as follows:

- A. To the fullest extent of the law and without limitation, the Contractor agrees to indemnify and hold free and harmless the Sandusky County Board of Commissioners, Sandusky County, Ohio and all of their respective boards, officers, officials, employees, volunteers, agents, servants and representatives (collectively "Indemnified Parties") from any and all actions, claims, suits, demands, judgments, damages, losses, costs, and expenses, including, but not limited to attorney's fees, arising out of or resulting from any accident, injury, bodily injury, sickness, disease, illness, death, or occurrence, regardless of type or nature, negligent or accidental, actual or threatened, intentional or unintentional, known or unknown, realized or unrealized, related in any manner, in whole or in part, to the Contractor's, any subcontractor's, or any sub-subcontractor's performance of this Contract, including, but not limited to the performance or actions of the Contractor's, any subcontractor's, or any sub-subcontractor's officers, officials, boards, employees, agents, servants, volunteers, or representatives (collectively "Contracted Parties".) The Contractor agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties that the Contractor shall, at its own expense, promptly retain defense counsel to represent, defend, and protect the Indemnified Parties, paying any and all attorney's fees, costs, and expenses. The Contractor further agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties, that the Contractor shall pay, settle, compromise and procure the discharge of any and all judgments, damages, losses, costs, and expenses, including, but not limited to attorney's fees.
- B. The Contractor shall assume full responsibility for, pay for, and shall indemnify and hold free and harmless the Indemnified Parties from any harm, damage, destruction, injury, or loss, regardless of type or nature, known or unknown, realized or unrealized, to any property, real or personal, belonging to the Indemnified Parties or others, including but not limited to real estate, buildings, structures, fixtures, furnishings, equipment, vehicles, supplies, accessories and/or parts arising out of or resulting in whole or in part from any acts or omissions negligent or accidental, actual or threatened, intentional or unintentional of the Contracted Parties.
- C. To the fullest extent of the law and without limitation, the Contractor agrees to indemnify and hold free and harmless the Indemnified Parties from any and all actions, claims, suits, demands, judgments, damages, losses, costs, penalties, fines, and expenses, including, but not limited to attorney's fees, arising out of or resulting from any violation of governmental laws, regulations, any spoilage, harm, damage, injury, or loss of or upon the environment, including, but not limited to land, water, or air, or any adverse effect on the environment, including, but not limited to land, water, or air, regardless of type or nature, negligent or accidental, actual or threatened, intentional or unintentional, known or unknown, realized or unrealized, related in any manner, in whole or in part, to the Contracted Parties performance of this Contract. The Contractor agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties that the Contractor shall, at its own expense, promptly retain defense

counsel to represent, defend, and protect the Indemnified Parties, paying any and all attorney's fees, costs, and expenses. The Contractor further agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties, that the Contractor shall pay, settle, compromise and procure the discharge of any and all judgments, damages, losses, costs, penalties, fines, and expenses, including, but not limited to attorney's fees.

Insurance

The Contractor shall carry and maintain throughout the life of the Contract such bodily injury and property damage liability insurance as will protect it and the Indemnified Parties against any and all claims for personal injury, including death, or property damage, which may arise out of or result from the performance of or operations under this Contract or from the use of any vehicle(s) in connection therewith, and shall include coverage for indemnification as described above.

Prior to commencement of this Contract, the Contractor shall present to the County current certificates of insurance, and shall maintain current such insurance during and throughout the entire term of this Contract. Said insurance shall, at a minimum, include the insurance specified below and the amount of coverage on said policies of insurance shall be at least that which is specified below:

- A. Worker's Compensation Insurance as required by Ohio law and any other state in which work will be performed.
- B. Commercial General Liability Insurance with coverage in an amount equal to and covering all sums which the Contractor may or shall become legally obligated to pay as damages, but in an amount providing for a minimum of or at least one million dollars (\$1,000,000.00) coverage per occurrence with an annual aggregate of at least two million dollars (\$2,000,000.00), including coverage for subcontractors, if any are used, covering any and all work performed under this Contract.
- C. Umbrella or Excess Liability Insurance (over and above Commercial General Liability) with coverage in an amount equal to and covering all sums which Contractor may or shall become legally obligated to pay as damages, but in an amount providing for a minimum of at least two million dollars (\$2,000,000.00) of coverage.
- D. Auto/Vehicle Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work required under this Contract and/or used in providing services or otherwise for the County, with coverage in an amount equal to that required by law and covering all sums which Contractor may or shall become legally obligated to pay as damages, but in an amount providing for minimum coverage of at least one-million dollars (\$1,000,000) combined single limit per accident or more as may be required for particular vehicles or particular uses of vehicles as required by applicable law.

The County must be named as "Additional Insured" on the policies listed in paragraphs B, C, and D above.

The insurance company needs to be identified for each insurance policy and coverage. The certificates of insurance are to be signed by a person authorized by the insurance company to bind coverage on its behalf.

All insurance shall be written by insurance companies licensed to do business in the State of Ohio.

The insurer shall provide thirty (30) days written notice to the County before any cancellation or non-renewal of insurance coverage. Failure to provide such written notice will obligate the insurer to provide coverage as if cancellation or non-renewal did not take place.

If there is any change in insurance carrier or liability amounts, a new certificate of insurance must be provided to the County within seven (7) calendar days of change.

During the life of the Contract, the County may require the Contractor to provide respective and/or additional certificate(s) of insurance in order to verify coverage. Failure to provide a requested certificate of insurance within seven (7) calendar days of the request may be considered as default.

In addition to the rights and protections provided by the insurance policies as required above, the County shall retain any and all such other and further rights and remedies as are available at law or in equity.

ATTACHMENT B

INMATE MEAL COST SUMMARY PER MEAL

STAFF MEALS: _____

INMATE/RESIDENT BASED ON FOLLOWING POPULATION SCENARIOS:

Below 40 _____

40 – 50 _____

51 – 60 _____

61 – 70 _____

71 – 80 _____

81 – 90 _____

91 – 100 _____

101 – 110 _____

111 – 120 _____

121 – 130 _____

131 – 140 _____

141 – 150 _____

Above 150 _____

ATTACHMENT C

In further description of this proposal, we desire to submit sheets marked as follows:

Bidding under the name of: _____

Federal Employee Identification Number: _____

Check one of the following:

**Corporation: Incorporated under the laws of the State of _____

Partnership, consisting of Partners: _____

Assumed Name (Register No.) _____

Individual

Authorized Signature: _____

Printed or typed: _____

Address: _____

Date: _____ Telephone: _____

When payment on such order or contract is to be directed to the same company at an address different from above, fill in the following address.

The Contractor shall not assign this contract without the approval of the Sandusky County Board of Commissioners.

** A detailed and certified financial statement shall be submitted by all corporations**